
Office of Inspector General
Report To The Congress

April 1, 1979 - September 30, 1979

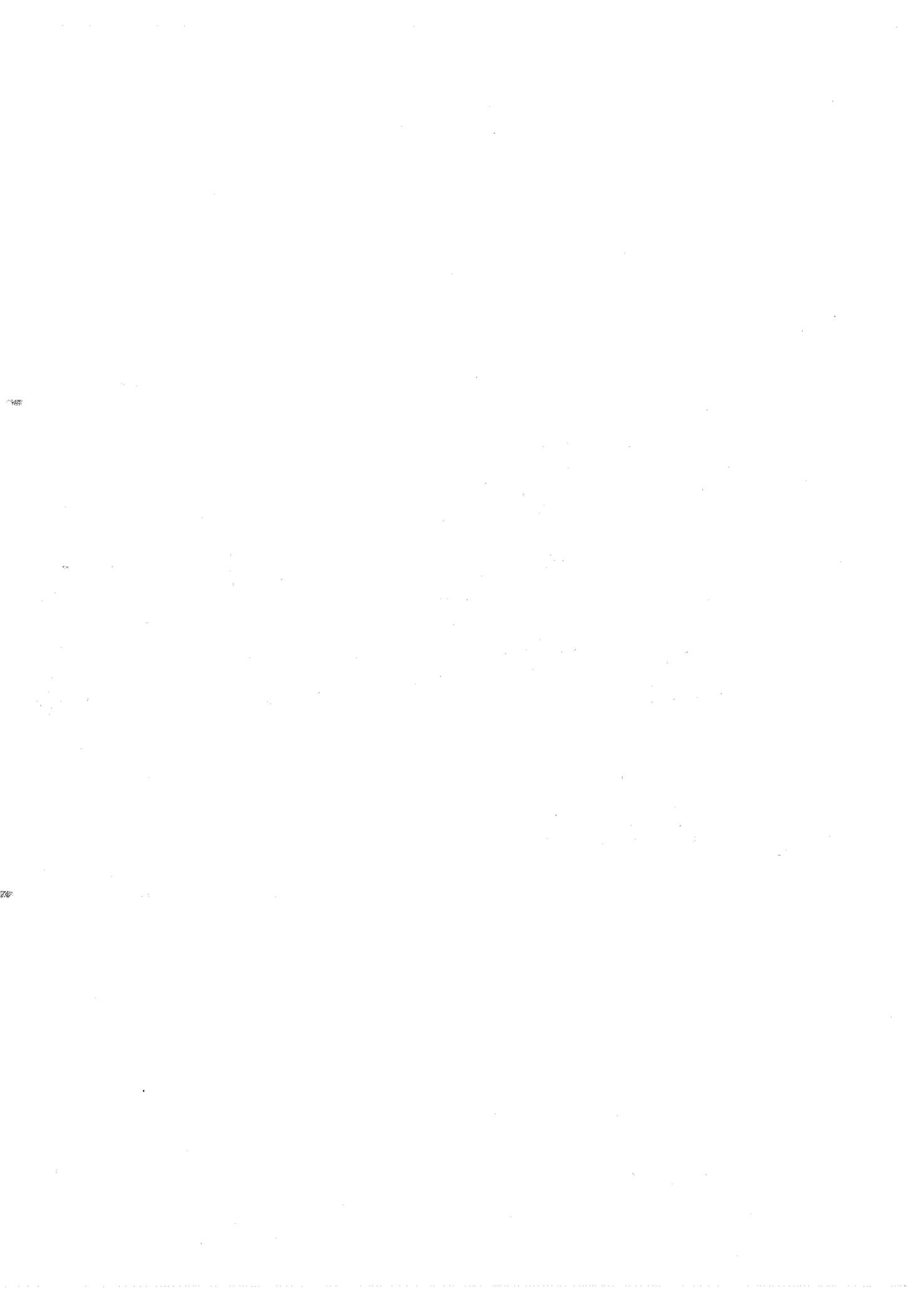
Made Pursuant to Section 5
of Public Law 95-452

November 1, 1979



General Services Administration

Office of Inspector General





Date : November 9, 1979

Reply to
Attn of : The Administrator (A)

Subject: Semi-Annual Inspector General Report to Congress

To : Inspector General (J)

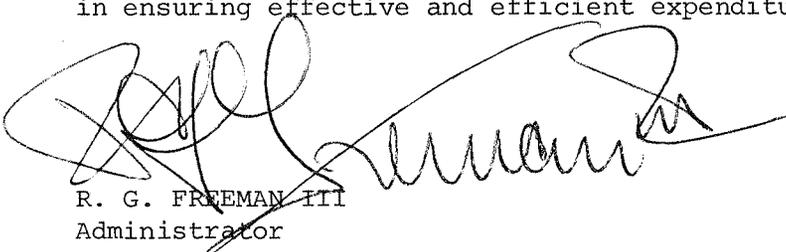
I have reviewed this report and think it is an excellent explanation of the effort of the Inspector General of GSA. It certainly indicates a substantial work effort as well as substantial accomplishments. I would like to make the following comments on the report.

(a) As regards the section of the report dealing with major telecommunications procurement, attached to this memorandum is my direction to my staff regarding the modernization of the telecommunications system in the National Capital Region. I think it further clarifies the comments of the Inspector General.

(b) Secondly, regarding audit follow-up I believe the following comments again amplify the recommendations of the Inspector General. The Office for Audit Review has been established. A temporary incumbent is heading the office, pending completion of formal selection procedures and I expect within the next 90 days the office will be in full operation, following up not only on internal IG reports but those of the General Accounting Office as well.

(c) Lastly, I note the efforts of the review of the Art-in-Architect by the Inspector General. While I appreciate the concern in this area, this investigation, I believe, should be limited to the procedural aspect and contractual areas without getting the IG involved with what constitutes good or bad art.

I fully support the Inspector General of the Agency. It is not only a valuable asset but it's impact is being felt throughout the Agency in better management practices and into the more appropriate expenditure of funds allocated to this Agency. My support for this activity is strong and I believe it will continue to be a most useful organization in ensuring effective and efficient expenditure of public funds.



R. G. FREEMAN III
Administrator

Enclosure



AUG 23 1979

Date :
Reply to : The Administrator (A)
Attn of :
Subject : Modernization of the National Capital Region Telephone Service
To : Deputy Administrator (AD)

For approximately three years, this agency's effort to modernize The National Capital Region telephone service has had various fits and starts, and has not in the past had a cohesive acquisition plan. The attached memorandum states that the current planning efforts have ignored or not considered certain appropriate procurement directives. However, subsequent to the July 26, 1979, meeting mentioned in this memo, I met with a number of people from the ADTS organization as well as Mr. Babione's shop and provided direction to the Commissioner, ADTS, to proceed to draft a letter for the Director of OMB to sign, which would in effect ask the agencies to cease purchase of any new equipment for telecommunications until we in GSA had an opportunity to present for approval an acquisition plan for the modernization of the system. This letter has been forwarded to OMB for signature.

I do continue to have concerns, however, that we make sure that our intent in this area is clearly and publicly understood, not only by the people inside this agency but externally as well. Therefore, I think it appropriate to proceed as follows: First, I would like you to chair a General Services Acquisition Review Council. The preliminary directive for such a council is already in circulation. It will be composed of yourself as Chairman, and an appropriate representative from Counsel. The members will be all the Commissioners and Assistant Administrators at headquarters. This group will act to review the acquisition plan to be presented by the Commissioner of ADTS before we forward this plan outside the agency. The Review Council will look at all aspects of the procurement from the requirement through the business aspects, the logistics support, the future plans, and most importantly the financial management and the cost estimates of the system.

Next, of great importance to me is that we follow as closely as possible the philosophy of OMB Circular A-109 and in this regard, I would like to make sure that we have a well written statement of the need. I believe that the fundamental building block for this

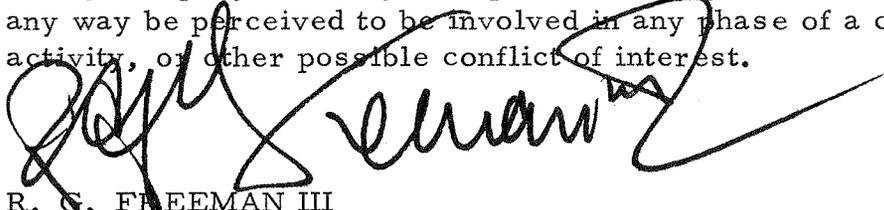
acquisition must be a clear statement of need with the concurrence of the Office of Management and Budget. There will then be no question that we are developing something which the Federal agencies require.

When the System Acquisition Decision Document (SADD) which initiates the A-109 process is submitted to me in October by ADTS as planned, I would like you to make certain that the mission need statement properly describes what is required. However, I would like also to have the concurrence or non-concurrence of the Federal agencies who will be involved in this system acquisition and if there are questions of doubt, we can resolve these with the heads of the agencies and/or the Office of Management and Budget. Obviously, there will need to be a review of various aspects of the procurement by the Assistant Administrator for Acquisition Policy before the Acquisition Review Council meets and I would like you to ensure that this occurs.

Lastly, after the Acquisition Review Council is completed, I would like to meet with you with this Council's recommendations whether or not the plan should be approved for inclusion in our budget submission to the Office of Management and Budget and to the Congress.

The attached memorandum raises specific issues about previous actions regarding this procurement and you should review the claims made to verify or refute them. While I am concerned that these actions do not appear to have followed appropriate procurement regulations, I am much more concerned now with straightening out the problem and making sure that what we do now and in the future meet the requirements of the Federal Procurement Regulations or other regulations involved in the procurement of a system of this nature or, if required, waivers are provided by AP or appropriate authority. If you feel the items contained in the letter from the IG are sufficient to warrant further investigation, I request you so direct.

In both the source selection and the membership for the GSA Acquisition Review Council, I would like to ensure the members' financial statements are reviewed by the Office of Ethics and Conflict of Interest to ensure that no member holds any interest in any company that may be a potential competitor or would in any way be perceived to be involved in any phase of a company's activity, or other possible conflict of interest.

A handwritten signature in black ink, appearing to read "R. G. Freeman III", written over the end of the typed text.

R. G. FREEMAN III
Administrator

Enclosure

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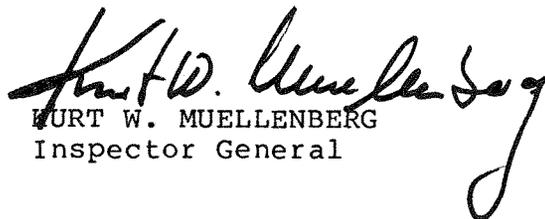
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INTRODUCTION

This Semi-Annual Report represents the first such formal report pursuant to the Inspector General Act of 1978 since my appointment as Inspector General in April 1979.

During the reporting period covered by this Semi-Annual Report, the President has appointed a new Administrator for GSA, Admiral Rowland G. Freeman, III. In the few months since his appointment the Administrator has not only taken a sincere interest in promoting the mission of the Office of the Inspector General but has also firmly supported my efforts to ensure that appropriate resources are available to meet our statutory mandate.

November 1979


KURT W. MUELLENBERG
Inspector General

II. EXECUTIVE SUMMARY

The Office of the Inspector General, General Services Administration was established on October 1, 1978. The personnel, resources and programs of the Offices of Audits and Investigations were transferred intact to this office at that time, and constituted the initial staffing. Since then, we have established several other components which fully implement the Inspector General concept within the agency. These are as follows:

- The Office of Inspections which is staffed by technical specialists, such as: Engineers, Architects, Procurement, Reality, Energy, and Transportation Specialists.
- The Office of Special Projects comprised of an interdisciplinary staff of Attorneys, Auditors and Investigators, conducts investigations, audits and criminal surveys, and also provides an independent source of legal advice, guidance and review.
- A special management review group, within the Office of Audits which is responsible for developing trend analysis and reports to management based upon the comprehensive review and analysis of all OIG generated reports. This group will also provide for centralized review of all existing and proposed legislation and regulations.
- The Management, Administration and Reports Office which provides for centralized, administrative and management support.

Some of the more significant activities which we have undertaken during the report period include:

- Completed a long range comprehensive plan which identifies those programs most susceptible to fraud, abuse and mismanagement, and addresses our planned approach to counteracting these vulnerabilities.
- Issued 34 subpoenas, one of which culminated in the first subpoena enforcement action under the Inspector General Act of 1978. The subpoena was upheld by the Federal District Court.
- Issued 76 internal audit reports.
- Issued 140 contract audit reports which resulted in \$10,570,000 of recommended savings.
- Opened 372 investigative cases.
- Referred 16 cases for prosecution.
- Initiated debarment actions against 83 individuals and 71 firms.

- Completed the initial draft of an Inspector General's Manual which addresses internal policies, procedures and a variety of complex legal and technical issues.
- Undertook development of an automated Management Information System capable of providing information regarding the status and progress of investigations and audits. This system is scheduled to be fully operational within the next report period.

The programs and activities of this office are provided in greater detail in the sections of the report which follow.

III. BACKGROUND

A. AUTHORITY AND ROLE

The Office of Inspector General in GSA was established by the Inspector General Act of 1978 (Public Law 95-452). The establishment of the office provided for the combining of the audit and investigative functions of the agency under a single officer. The Inspector General reports directly to the Administrator, and has the authority to inquire into all programs, activities of the agency and contractors doing business with GSA. These inquiries may be in the nature of audits, surveys, criminal and other investigations, inspections or any other inquiry deemed necessary.

The Inspector General is responsible for providing leadership and coordination and to recommend policies to promote economy, efficiency and effectiveness in the administration of programs and operations. It is also the responsibility of the Inspector General to keep the Administrator and the Congress fully and currently informed about problems and deficiencies relating to the administration of such programs and operations and the necessity for and progress of corrective action.

B. ORGANIZATION AND STAFFING

The Office of Inspector General consists of three major offices each headed by an Assistant Inspector General. These offices are: (1) Audits, (2) Investigations and (3) Inspections. In addition, there is a small immediate office for the Inspector General, an Office of Special Projects, and a Management, Administration, and Reports Office.

Fiscal Year 1980 positions are distributed as follows:

	<u>Headquarters</u>	<u>Field</u>	<u>Total</u>
Inspector General (Immediate Office)	8	0	8
Office of Special Projects Management, Reports & Administration Office	37	0	37
Inspections	17	0	17
Audits	6	74	80
Investigations	50	237	287
TOTAL	27	118	145
	<u>145</u>	<u>429</u>	<u>574</u>

Chart 1

OFFICE OF INSPECTOR GENERAL
 GENERAL SERVICES ADMINISTRATION

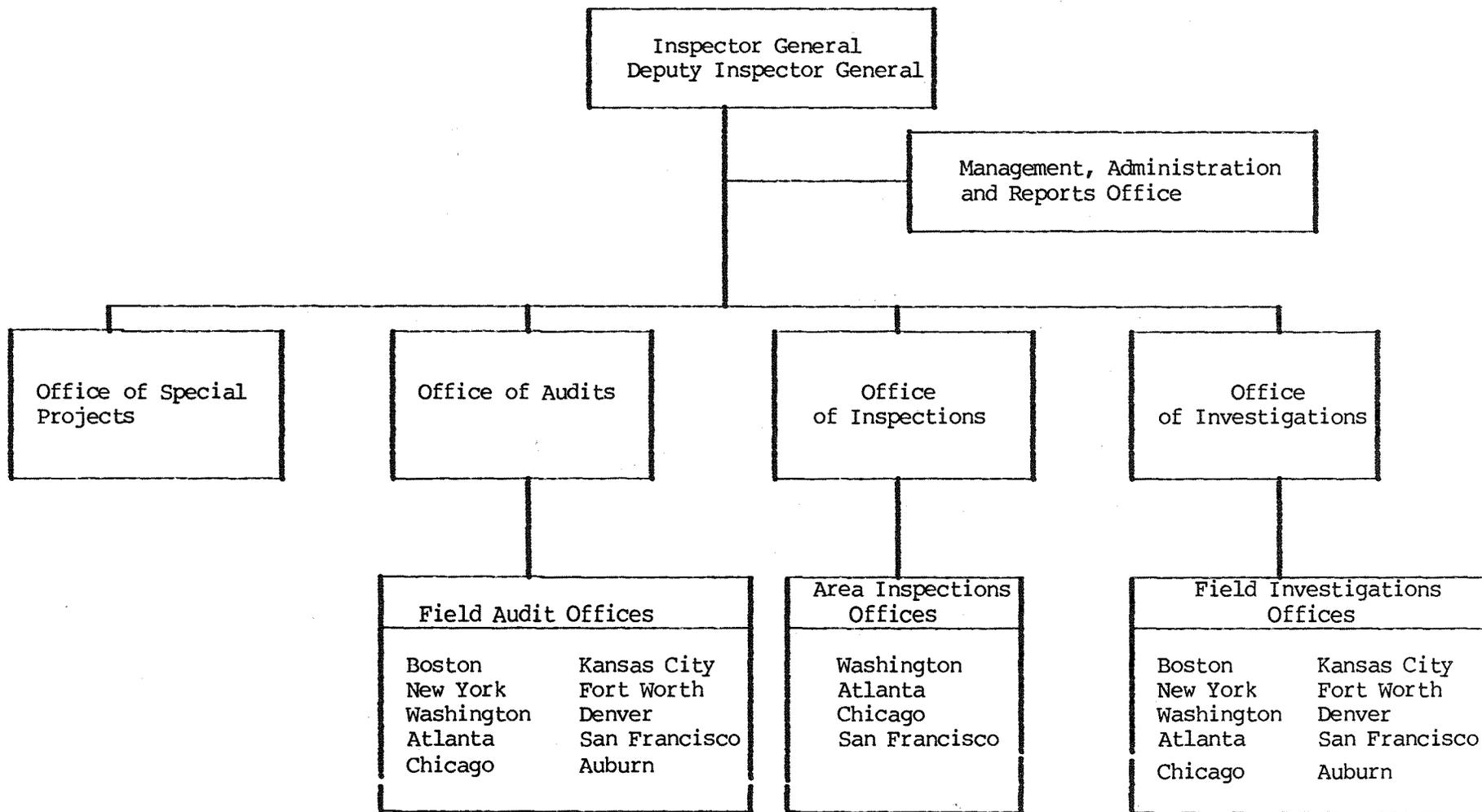


Chart 2

IV. DESCRIPTION OF SIGNIFICANT PROBLEMS, ABUSES AND DEFICIENCIES AND RECOMMENDATIONS FOR CORRECTIVE ACTION

We issued many recommendations to management as evidence by the list of reports contained in appendix I. The Administrator has established a review staff to insure that our recommendations and those of the General Accounting Office are being implemented by GSA's Services and Staff Offices.

Some of the significant problem areas focused on are as follows:

1. Major Telecommunications Procurement

a. Background

In March 1979 information was supplied that the Automated Data and Telecommunications Service (ADTS) was about to award a sole source procurement for a consolidated telephone system for civilian Federal Government agencies located in the Washington, DC, metropolitan area. The contemplated system incorporated the use of approximately 300,000 telephone instruments at a cost of \$50 million per year.

b. Significant Findings

Investigation revealed that Federal Procurement Regulations and GSA procurement regulations and policy determinations had not been followed in procuring the proposed system. Major concerns were whether sole source procurement of this system was justified and whether officials in the Automated Data and Telecommunications Service of GSA had adequately considered this issue. Further, there was evidence that user agencies neither wanted nor needed the proposed system.

c. Recommendations

The Acting Administrator was informed by memorandum of these problems on April 10, 1979. The proposal was subsequently allowed to expire on May 31, 1979. Information later was received that, despite no new information, the sole source procurement was to be awarded. A letter to the Administrator, attaching our prior memorandum, was sent on August 21, 1979.

- d. Status at close of reporting period
To date the matter remains under review. However, no award has been made.

2. Construction Project Delays and Cost Overruns

- a. Background
GSA has been conducting a multi-million dollar construction project of a new federal prison at Otisville, NY. The project has been beset with significant cost increases and construction delays.
- b. Significant findings
After initiating a broad audit/inspection/investigation into the problems of the project, it appeared that there was a serious problem with the supervision of this project.
- c. Recommendations
Since substantial work was still to be initiated and completed on the project, we, as part of a briefing to the Commissioner of the Public Buildings Service recommended that additional senior supervisory staff be assigned to the project for the duration of construction in order to insure that proper supervision and control by GSA would be exercised.
- d. Status at close of reporting period
We were informed by the Acting Commissioner of the Public Buildings Service that additional supervisory personnel had been assigned to the project, and that the project would be closely monitored by the Central Office of Public Buildings Service as well as regional Public Buildings Service officials as it proceeded to completion.

3. Non Competitive Extension of Guard Contracts

- a. Background
For more than four years, guard contracts within a GSA region had not been competitively awarded as required by law and GSA regulations. Instead, the 80 contracts were extended sole source for a variety of reasons. The sole source extension enabled contractors to pass along cost increases at every extension.

b. Significant findings

After review it was determined that the sole source extensions had resulted in the loss of over \$4 million to the Federal Government. It was further determined that the extension practice enabled large contractors to keep small business set aside guard contracts for which they would not be eligible if the contracts had been properly and competitively awarded. The investigation disclosed that the region had failed to define small business priorities and had not addressed deficiencies set forth in GSA and GAO audits. Furthermore, due to personnel shortages in the Public Buildings Service branch responsible for contract awards, contracts remained unawarded 7-10 months after bid openings. This resulted in an incumbent extended contractor being paid rates in excess of the amount the same contractor had bid for the annual award of the same contract.

c. Recommendations

After initial discussions with staff officials failed to produce results, we formally notified the Regional Administrator and the Commissioner of Public Buildings Service of these deficiencies and requested that a formal plan for corrective action be prepared. We again offered support in developing a comprehensive approach to Small Business Administration problems in this area.

d. Status at Close of Reporting Period

The Regional Administrator prepared a formal plan for corrective action. Based upon this plan, all regional guard contracts will be competitively awarded by April 1, 1980. Additional personnel will be assigned to the contract award process, bid bonds will be required for all contract bids, and the area of small business participation in regional guard contracts will be specifically designated.

4. Term Contracts

a. Background

Term Contracts are defined as indefinite quantity contracts for construction which may be accomplished by either a single trade or by several interrelated trades. Ordinarily awarded through the competitive bidding process, and of a year's duration, such contracts contain a list of specific items of work at fixed unit prices. Managers are able to write work orders against the appropriate contract(s) by choosing the items applicable to the project to be accomplished.

This type of contracting was particularly vulnerable to abuse. We have therefore continued the inspection work done under term construction contracts in the metropolitan Washington area which was initiated several years ago. As of this time, three term contractors have been convicted and sentenced. In conjunction with the Federal Bureau of Investigation, cases have been opened on three others.

b. Findings

Two other significant and often interrelated problem areas have been disclosed by our review. The administrative and managerial systems of checks and balances which have evolved to cover most construction contracts were never applied to term contracts. As a result, fraud and/or contract abuse have been found in those regions examined in depth.

c. Recommendations

We are continuing inspections into current and prior contracts. A subpoena was served in relation to this on-going effort. A staff paper on recommended changes in term contract administration will be sent to the Administrator. It will list the known problems with managerial or contractual solutions, and suggested methods for minimizing, if not eliminating those problems, to prevent further fraud, waste, and mismanagement.

V. REVIEW OF LEGISLATION AND REGULATIONS

In accordance with our obligations under 5 USC App. 4(a)(2) to comment upon existing and proposed legislation and regulations, we took the following actions:

- Established procedures implementing the Right to Financial Privacy Act of 1978 (12USC-340let seq.) in the operation of subpoena procedures.
- Examined the draft legislation of the Telephone Record Privacy Act of 1979 (S. 622). In our opinion the application of certain procedural portions of the Right to Financial Privacy Act of 1978 to telephone records would be premature.
- Examined and supported the Department of Justice's proposed amendments to the False Claims Act (31 USC 231). The proposed amendments would greatly improve enforcement of the Act and broaden the federal government's right to recover funds spent as the result of fraudulent practices. We also recommended that the various Offices of Inspectors General be given investigative authority under the Act.
- Examined and supported amendments to the Federal Property and Administrative Services Act of 1949, (H.R.-5381). These amendments would strengthen existing legislation on contractor fraud, allow GSA to develop a schedule of administrative penalties for fraud, require the development and promulgation of regulations designed to prevent waste, abuse and mismanagement, and allow GSA to audit all contracts.
- Examined proposed regulations amending GSA's power to suspend and debar contractors; and supported the creation of a unified authority within GSA for suspension and debarment actions.
- Examined proposed regulations amending GSA's procedures for processing requests under the Freedom of Information Act (FOIA), 5 USC 552. We recommended that all officials responsible for FOIA decisions within the agency be adequately trained in the provisions of the Act; and that, a central authority within GSA for processing requests and promulgating uniform agency policy in responses to FOIA requests be created.
- Examined five lease prospectuses presently awaiting congressional approval, at the request of the Senate Environment and Public Works Committee.

VI. ACTIVITIES AND PERFORMANCE INDICATORS

This section provides a general overview of our activities, and addresses our Audit, Investigations and Inspections programs.

AUDITS

A. AUDIT REPORTS ISSUED

1. Internal Audit Reports

Seventy-six internal audit reports were issued. The distribution of these reports by Service or Staff Office is as follows:

	<u>Reports Number</u>	<u>Issued %</u>
Office of Management, Policy & Budget	24	32
Public Buildings Service	14	18
Federal Supply Service	16	21
Federal Property Resources Services	4	5
Transportation and Public Utilities Service	7	9
Automated Data & Telecommunications Service	3	4
National Archives and Records Service	1	2
Other (Presidential Commissions, etc.)	7	9
Total	<u>76</u>	<u>100</u>

Chart 3

2. External (Contract) Audit Reports

One hundred and forty contract audit reports were issued including 16 reports in which the audit was performed by the Defense Contract Audit Agency (DCAA). A summary of these reports follows:

<u>Type of Audit</u>	<u>Number of Reports</u>	<u>Recommended Savings (in thousands)</u>
<u>Construction</u>		
Architect-Engineer Proposals	29	\$ 337
Claims	12	2,045
Initial Pricing	7	148
Change Orders	19	3,235
Construction Management	5	97
Total Construction	<u>72</u>	\$ <u>5,862</u>
<u>Other</u>		
Price Reduction/Defective Pricing	6	\$ 2,587
Time and Material Contracts	7	70
Lease Escalation	11	330
Preaward Proposals	21	1,269
Cost Type Contracts	12	191
Claims and Change Orders	2	74
Other	9	96
Total Other	<u>68</u>	\$ <u>4,617</u>
Total - Contract Audits	<u>140</u>	\$ <u>10,479</u>

Chart 4

B. FISCAL YEAR 1980 AUDIT PLANS

	<u>Staff Days</u>
Office of Human Resources and Organization	600
Office of Management, Policy and Budget	4,000
Public Buildings Service	15,814
Federal Supply Service	11,920
Federal Property Resources Service	4,650
Transportation and Public Utilities Service	2,355
Automated Data and Telecommunications Service	5,226
National Archives and Records Service	500
Other Service/Staff Offices	<u>300</u>
Total - Projects Identifiable to Specific Service/Staff Offices	45,365
Systems Review (will cross service/staff office lines)	2,235
Special Audits (will be selected as year progresses based on Administrator's, Inspector General's, other interests)	<u>3,174</u>
Total Audits - GSA Activities	50,774
Presidential, Other Commissions	<u>200</u>
Total	50,974

Chart 5

C. AUDIT UNIVERSE

Emphasis has been placed on preparation of this document which defines the resources required for an acceptable level of effort in auditing GSA activities and contracting. Attention is being placed on identification of program areas subject to fraud, waste, and mismanagement and on a realistic evaluation of the frequency with which the area should be audited as well as the amount of resources required. The latest audit universe showed that a staff of 574 was required. There were 187 positions authorized in Fiscal Year 1979.

A formal priority system, based on OMB Circular A-73 is being incorporated into this as well as other stages of the planning function. In addition, one feature of the Management Information System will provide for comparison of actual audit accomplishments to the universe by program area.

D. AUDIT FOLLOWUP

1. Audit Followup

Management has not always acted promptly on recommendations contained in internal audit reports or in reports issued by the General Accounting Office. The former Administrator, recognizing the need to improve this condition, initiated a quarterly report on the status of audit recommendations to be submitted to him, through this office, by the Head of each Service/Staff Office and each Regional Administrator. He also designated a key official to review the status of these recommendations. The frequency of this report was subsequently changed from quarterly to monthly.

The present Administrator is also concerned about insuring prompt action on recommendations made in GSA and GAO audit reports and has announced his intention of establishing an action office to facilitate implementation of those recommendations.

2. Action by the Inspector General's Office

Our policy will be to conduct a post-audit of every GSA and GAO report containing recommendations for actions by GSA management to insure that satisfactory action has been taken. However, existing shortage of staff precludes strict adherence to this policy. We are however devoting about 12 percent of the available audit resources to followup on the more significant audit recommendations contained in GSA and GAO audit reports. The amount of resources devoted to this effort will increase as the audit staff increases.

The followup procedure requires that we review actions taken by the Service or Staff Office on recommendations addressed to them, within specific timeframes. Where action is incomplete or does not satisfy the recommendation, a written report is prepared for the Administrator. Additional followups are performed until the open items are satisfactorily resolved.

E. AUDIT SAVINGS

Many of the findings contained in internal audit reports cannot be converted to dollar savings. However, this does not detract from the significant impact they have on strengthening internal controls, increasing the economy and efficiency of operations, and insuring that program objectives are accomplished.

On the other hand, contract audit efforts normally result in recommended savings to the Government. These are usually of the cost avoidance type, since the Government has not paid out the money for delay claims, proposals by Architect-Engineer firms, or other types of audits where the audit effort precedes negotiation, settlement and disbursement of funds.

The recommended savings for the last six months were more than \$10 million. Because of time required for negotiations, and in many cases, litigation, the exact amount of the actual savings related to the recommended \$10 million may not be known for several years. However, historically, about 60 per cent of the recommended amounts have been realized as hard savings.

F. INTERAGENCY AUDIT OF PROPERTY MANAGEMENT

On September 13, 1979, the Washington Post published an article about good furniture discarded in Department of Agriculture trash. Joint audit probes conducted with the Department of Agriculture revealed serious property management problems which may extend beyond the Department of Agriculture. Unnecessary procurements and poor disposal practices appeared to be widespread. As GSA has oversight responsibility for property management, we called for an interagency audit of property management practices and have organized an IG Task Force which will develop cooperative solutions to common property management problems.

G. OTHER HIGHLIGHTS

- Conducted an intensive recruiting campaign resulting in the hiring of 57 professional auditors.
- Conducted two training sessions for newly hired professional auditors, emphasizing fraud awareness.
- Initiated, as a part of an overall Inspector General Management Information System, development of a management information system for Audits which will enhance its capability to plan for, monitor accomplishments of, and evaluate effectiveness of audit effort.
- Testified before Senate and House committees regarding audit activities.
- Obtained approval for an additional 100 professional auditors.
- Identified major areas of existing or potential areas of fraud, mismanagement or waste.
- Furnished from 8 to 10 auditors to assist Department of Justice and other law enforcement activities in prosecutive efforts.
- Refined the audit universe to more clearly define the level of audit effort necessary for acceptable discharge of responsibilities.
- Increased staffing of the Policy, Planning and Evaluation Group to provide the capability for a more business-like approach to the planning function.

INVESTIGATIONS

A. HIGHLIGHT OF ACTIVITIES

The following are highlights of some of the more important investigative activities during the period.

- Opened 372 investigative cases involving GSA employees, persons, or firms doing business with GSA.
- Conducted investigations or initiated action which led to debarments of 83 individuals and 71 firms and suspensions of 19 individuals and 9 firms.
- Conducted investigations which disclosed \$50,268 in wage underpayments due contractors' employees and which resulted in the assessment of \$79,720 in liquidated damages due the Government.
- Aided in the indictment of 35 persons or firms having business with GSA.
- Carried out investigations which led to the conviction of 29 persons or firms who received fines totaling \$4,500 and prison sentences totaling about 32 years.
- Carried out an investigation which resulted in restitution of \$161,846.
- Initiated 13 proactive investigations to detect and to obtain information relating to fraud and abuse in GSA program areas.
- Intensified training in the area of white collar crime in cooperation with other agencies.
- Initiated briefings of other Federal agencies' managers, auditors, and investigators regarding the detection of fraudulent activities committed by their employees who use the GSA motor pools.

-Initiated briefings of new employees to GSA regarding the Office of Inspector General's mandate and possible areas of wrongdoing where new employees may fall prey.

B. INVESTIGATIVE WORKLOAD ACTIVITY

1. Cases opened and closed.

There were 372 new investigative cases opened and 300 investigative cases closed involving GSA personnel or persons and firms doing business with GSA. As a result of an increased emphasis on white collar crime cases, of the 372 cases opened, 221 or 60 percent involved white collar crime.

CASES OPENED AND CLOSED BY CATEGORY OF INVESTIGATIVE MATTER		
<u>CASE CATEGORY</u>	<u>OPENED</u>	<u>CLOSED</u>
White Collar Crime (fraud, bribery, embezzlement, false claims)	221	132
Street Crime in GSA-Controlled Sites	48	42
Contractor Debarment/Suspension	36	74
Employee Misconduct	30	34
Proactive Investigations	13	0
Others	<u>24</u>	<u>18</u>
TOTAL	372	300

CHART 6

2. Profile of new cases

The new cases include investigations of:

- Alleged fraud in new construction or repair and alteration contracts, or change orders to the contracts.
- Alleged fraud in the awarding of building leases, renewal of those leases, and maintenance and utilities services provided for under the leases.
- Proactive investigations to detect indicators of fraud in the rehabilitation program involving electrostatic painting contracts.
- Proactive investigations to detect indicators of fraud in the GSA quality approved manufacturer's program.
- Proactive investigations to detect indicators of collusion and theft of Government property from Federal Supply Service Supply Distribution Facilities.
- Proactive investigations to detect indicators of fraud in contracts for fire extinguisher maintenance, recharging, repair, and hydrostatic testing.
- Alleged fraudulent use of U.S. Government National Credit Cards, alleged fraud in the repair and maintenance of Government vehicles, and false claims for services allegedly rendered.
- Alleged fraudulent use of GSA Self-Service Store shopping plates and false claims for goods allegedly delivered.
- Alleged wage underpayments due employees of construction contractors and falsifications of certified payrolls by those contractors doing business with GSA.
- Alleged fraud in the disposal of or alleged theft or misuse of donated surplus property.

- Alleged activity by a minority front company to improperly acquire contracts for another company not qualified under a Government minority set-aside program. This investigation is being coordinated with SBA.
- Alleged overcharges to GSA by a supplier of computer paper.
- Alleged falsification of time and attendance records by GSA employees.
- Alleged fraud in guard service, janitorial service, and office machine repair contracts.
- Alleged fraudulent markup by a contractor of costs of parts furnished under contracts for the repair and overhaul of industrial equipment.

The remaining cases involved employee misconduct; street crime in GSA-controlled sites; contractor debarments or suspensions initiated pursuant to criminal investigations; and other cases, such as tort claims, special inquiries.

3. Matters impacting on time required for investigations

During the past six months certain problem areas have been identified which have had an impact on the overall staff time required for investigations of white collar crime. Briefly, some of these problems can be described as follows:

- Poor recordkeeping on the part of operating and management officials in GSA, and other Federal agencies.
- Changes in agency operating procedures by means of memorandums rather than changing appropriate GSA manuals and regulations.
- Magnitude of white collar crime and the potential for fraud in GSA programs are sometimes not recognized by management officials which create delays in reporting irregularities and makes it more difficult to successfully resolve the issues of the offense.

- Inadequate delegations of authority or failure to place responsibility with operating officials so that they are held accountable for their actions requires unnecessary investigative time to identify those responsible for the wrongful acts.
- Complexity of some GSA programs in which white collar crimes occur requires indepth research to determine the course of action to be taken to bring the investigations to successful prosecutions.

The overall workload in the Investigative Workforce in terms of the general character and types of cases being worked has been analyzed with a view toward limiting investigations to substantial white collar crimes or abuses in GSA programs, to civil recoveries of monetary losses, and to debarment or suspension of contractors involved in criminal activities. It is anticipated that the reduction of insignificant cases will increase white collar crime and proactive investigations which require more staff concentration and intensiveness and produce better prosecutive results and management control. It is felt that this increased emphasis on white collar crime investigations will have a positive effect on detecting fraud and abuse in GSA programs.

4. Pending cases

As of September 30, 1979, there were 597 investigative cases pending. Of the 597 cases pending, 302 or 51 percent involved white collar crime investigations.

5. Actions on completed cases

We referred 174 instances of alleged wrongdoing or management deficiencies to GSA officials for administrative action or for informational purposes.

As of September 30, 1979, administrative action remained pending in 64 instances where investigative cases were referred to GSA officials. Chart 12 shows a breakdown of these cases by category of investigative matter and program area.

C. INVESTIGATIVE RESULTS

1. Processes for referring matters for prosecutive consideration

In September 1978, the Attorney General established the DOJ-GSA Task Force in the Department of Justice to provide leadership and coordination for criminal investigations relating to GSA.

In order to facilitate the referral, investigation, and where appropriate, prosecution of all instances of criminal wrongdoing involving GSA, we have agreed to refer all cases where there were reasonable grounds to believe that violations of Federal criminal laws had occurred to the DOJ-GSA Task Force. With few exceptions, referrals have been made to the DOJ-GSA Task Force, which, in turn, forwards them to the appropriate U.S. Attorney. Those few exceptions concerned cases which we referred directly to U.S. Attorney's Offices.

2. Summary of matters referred to prosecutive authorities and resulting prosecutions and convictions

We referred 16 investigative cases to the Department of Justice for prosecutive determinations. Of the 16 cases referred, 14 remain pending and two were declined. A brief synopsis of these cases follows:

- Two GSA employees allegedly misused Government property and personnel in connection with their official duties.
- Three janitorial service contractors allegedly were falsifying time sheets by increasing the number of hours worked by their employees on GSA contracts and one GSA employee was allegedly certifying to the correctness of the time sheets even though he knew they were false.
- Two Government employees allegedly misused U.S. Government National Credit Cards.
- Five construction contractors allegedly underpaid their employees wages due them and falsified certified payrolls to GSA.

- One trucking firm allegedly submitted questionable labor charges and duplicate billings to GSA.
- One guard service contractor allegedly falsified time sheets, pistol qualification records, training certificates, and medical examination forms as evidence that the firm's contractual requirements had been met when, in fact, they had not.
- One office machine contractor allegedly submitted false billings for typewriter parts sold to GSA when, in fact, the parts were not delivered.
- One contract cleaner, who had access to GSA controlled space by virtue of his assigned duties, falsified his Statement of Personal History by denying that he had been arrested when, in fact, he had been convicted on six occasions for various crimes, such as larceny, possession of stolen property and an illegal weapon. The U.S. Attorney's office declined prosecution since GSA officials did not initiate administrative action.
- An investigation of the installation and maintenance of security alarms by employees of the Federal Protective Service revealed poor inventory and personnel management controls, possible theft of government property and use of federal employees to further private business interests. After examination by the U.S. Attorney, prosecution was declined.

3. Indictments and convictions

Our investigative efforts aided in the indictments of 35 persons or firms having business with GSA. Of the 35 persons or firms indicted, ten were GSA employees. As of September 30, 1979, 29 persons or firms were convicted, including seven GSA employees. Fines assessed against these offenders totaled \$4,500 and prison sentences imposed totaled about 32 years.

Chart 7 shows a breakdown of the status of criminal actions taken by region.

Chart 8 shows a breakdown of GSA employees indicted and convicted by job title.

Chart 9 shows a breakdown of firms, their officials, and employees, and employees of other Federal agencies who have been indicted and convicted.

Chart 10 shows the number of white collar crime cases involving GSA employees, other Government employees, and contractors and their employees prosecuted by program area.

One firm voluntarily made restitution in the amount of \$161,846. In addition, along with the Department of Justice, we are coordinating efforts to commence civil recovery of lost funds from contractors and GSA employees convicted of fraud upon the government. This project includes the commencement of civil suits, and the withholding and offset of monies owed to the convicted parties. As of September 30, 1979, such actions have been settled and 3 other suits have been filed. These actions have resulted in the recovery of \$62,000.

STATUS OF CRIMINAL ACTION TAKEN BY REGION APRIL 1, 1979 THROUGH SEPTEMBER 30, 1979					
Region	Indictments	Pending Indictments	Convictions	Sentences	Pending Sent's
1	0	0	0	0	0
2	4	3	1	0	1
3	23	3	20	20*	9
4	0	0	0	0	0
5	3	0	3	3	0
6	0	0	0	0	0
7	3	0	3	2	1
8	0	0	0	0	0
9	2	0	2	0	2
10	0	0	0	0	0
Total	35	6	29	25	13

*Nine sentence were the results of indictments prior to the reporting period.

Chart 7

GSA EMPLOYEES INDICTED/CONVICTED
APRIL 1, 1979 THROUGH SEPTEMBER 30, 1979

<u>GSA Job Position</u>	<u>Indicted</u>	<u>Indictment Pending</u>	<u>Convicted</u>
FSS Administration Chemist	1		1
FSS Branch Chief	1		1
FSS Supervisory Control Assurance Specialist	1	1	
PBS Buildings Managers	3	1	2
PBS Production Schedule Assistant	1		1
TPUS Automotive Mechanic	2		2
PBS Painter Foreman	<u>1</u>	<u>1</u>	<u>—</u>
Total	10	3	7

Chart 8

FIRMS AND THEIR EMPLOYEES AND
OTHER FEDERAL AGENCY EMPLOYEES
INDICTED/CONVICTED
APRIL 1, 1979 THROUGH SEPTEMBER 30, 1979

<u>Job Position</u>	<u>Indicted</u>	<u>Indictment Pending</u>	<u>Convicted</u>
Firms	2	1	1
Presidents	10	1	9
Vice-Presidents	2	—	2
Salemen	2	—	2
Service Station Owners	2	—	2
Service Station Attendants	2	—	2
Consultant/Attorney	1	1	—
U.S. Army	2	—	2
Coast Guard	1	—	1
Consumer Product Safety Commission	<u>1</u>	<u>—</u>	<u>1</u>
Total	25	3	22

Chart 9

NUMBER OF WHITE COLLAR CRIME CASES
INVOLVING GSA EMPLOYEES, OTHER GOVERNMENT
EMPLOYEES, AND CONTRACTORS AND THEIR EMPLOYEES.
PROSECUTED BY PROGRAM AREA
APRIL 1, 1979 THROUGH SEPTEMBER 30, 1979

Program Area	GSA Emp's	Other Gov't Emp's	Contractors & Their Employees	White Collar Crimes
FPRS	-	-	3	3
FSS	3	4	9	16
PBS	5	-	5	10
TPUS	2	-	4	6
TOTAL	10	4	21	35

Chart 10

4. Administrative and other sanctions

GSA management is becoming aggressive in imposing sanctions or taking other types of administrative actions which complement or otherwise act as an alternative to criminal prosecution. The results of our investigations have contributed to this process by supporting GSA managers in their efforts to protect GSA programs. The success of these efforts is illustrated in part by the following figures showing nationwide debarments, suspensions, adverse actions, and monetary recoveries.

Total Debarments	-	154
Total Suspensions	-	28
Savings and Recoveries		
To the Government	-	\$241,566
To Others	-	50,268
(Employees of private firms who were underpaid by contractors)		

Chart 11

In addition to these accomplishments, we have referred 174 instances of alleged wrongdoing or management deficiencies, either involving GSA employees, other Government agency employees, or firms and their employees for administrative action or informational purposes to Central Office and regional officials.

Of the 174 referrals, administrative action or corrective action was taken in 26 instances; no action was required in 45 instances; and no action was deemed necessary in 7 instances.

Referrals were made in 32 instances where GSA employees resigned while under investigation which required no administrative action. The remaining 64 referrals are pending consideration of administrative action.

NUMBER AND CASE CATEGORY REFERRED BY PROGRAM AREA FOR ADMINISTRATIVE ACTION OR INFORMATIONAL PURPOSES TO CENTRAL OFFICE AND REGIONAL OFFICIALS APRIL 1, 1979 THROUGH SEPTEMBER 30, 1979						
Prog. Area	White Collar Crime	St. Crime in GSA-Controlled Sites	Contractor Debarment/ Suspension	Emp. Mis- conduct	Other	Total
ADTS	5	-	-	1	-	6
FPRS	-	1	2	1	-	4
FSS	37	1	10	2	4	54
NARS	-	1	-	-	-	1
OAD	-	1	-	-	3	4
PBS	34	7	4	23	2	70
TPUS	<u>31</u>	<u>1</u>	<u>2</u>	<u>1</u>	-	<u>35</u>
TOTAL	107	12	18	28	9	174

Chart 12

We have issued 34 subpoenas as follows:

BREAKDOWN OF SUBPOENAS ISSUED	
Guard and Janitorial Contracts:	11
Procurement of Furniture:	9
Minority Front contractors:	4
Conflicts of Interest:	4
Fraudulent Overbilling by Contractors	4
Fraudulent Purchase of Surplus Vehicles:	2

Chart 13

Between May 1977 and March 1979 proactive investigations and management reviews uncovered widespread fraud in GSA programs nationwide. In May 1977 investigations into the Federal Supply Service self-service stores identified criminal activity on the part of GSA employees, other Federal agency employees, and contractors doing business with GSA. Those investigations culminated in convictions of 41 Government employees and contractors. As a result of these investigations corrective action was taken which decreased the fiscal year 1979 self-service store sales by \$24 million over the previous year. In June 1977 GSA investigators initiated investigations into Public Buildings Service buildings management operations which revealed 30 suspected GSA

employees, over 40 suspicious companies, and 24 suspected contractors involved in fraudulent repair and alteration contracts. These investigations were referred to the Federal Bureau of Investigation in November 1977 and have, so far, led to the conviction of 11 persons. In June 1978, a GSA fraud task force was organized to intensify the investigative effort in ferreting out fraud in GSA. This task force conducted complex investigations which identified substantial criminal activity involving contractors who had been awarded multimillion dollar contracts by GSA over a long period of time. In September 1978, the significant criminal cases developed by this task force were referred to the newly established DOJ-GSA Task Force.

INSPECTIONS

A. HIGHLIGHTS OF ACTIVITIES

Important inspections activities included:

- Established the Office of Inspections, which includes the Central Office/Northeastern Area Office in Washington, DC; Western Area Office in San Francisco; Southern Area Office in Atlanta; and North Central Area Office in Chicago.
- Central Office/Northeastern Area Office has staff and inspection responsibilities in Washington, DC and the Northeastern States, and will also provide a "strike force" capability nationwide.
- Conducted an intensive recruiting campaign for professional engineers, realty, buildings management, contract/quality assurance, and transportation specialists and others.
- Prepared action plans/areas of vulnerability which identify major areas of existing or potential areas of fraud, mismanagement or waste.
- Conducted intensive 90 day training sessions to fully integrate newly assigned personnel.
- Provided continuing technical support to the Washington Field Office of the FBI as part of an ongoing active investigation which resulted in eleven contractors either pleading guilty or being sentenced (these eleven contractors admitted to \$2.6 million in fraud); and eight GSA employees either pleading guilty or being sentenced. These eight GSA employees admitted to \$269,000 in "kick-backs".
- Identified ten additional contractors and fifteen additional GSA employees that maybe involved in possible fraud and inspected areas of their involvement in our continued support to the Washington Field Office of the FBI on these cases. Seven of these GSA employees have either resigned or applied for retirement.
- Provided considerable technical support to the U.S. Attorney's offices in several large cities. Cases dealt with major construction projects, major alterations and leases.
- The following chart shows the number and type of contracts reviewed and/or inspected. These were contracts awarded by Buildings Managers or Regional Contracting Officers.

<u>Type of Procurement</u>	<u>Total</u>
Informal, under \$2,000 building manager contracts reviewed	110
Informal, under \$2,000 building manager contracts reported on	104
Supply and material purchases (1020's) screened	118,000
Supply and material purchases (1020's) reported on	2,000
Term contract work orders reviewed	352
Term contract work orders inspected	266
Term contract work orders reported on	199
Term contracts reviewed in general	15
Term contract certified payrolls reviewed and reported on	67
Intermediate reports on term contract administration	6

Chart 14

-At the Request of the Senate Environment and Public Works Committee, assisted in conducting an analysis of five (5) lease prospectus cases presently awaiting congressional approval.

-The following chart shows the number of market surveys conducted.

<u>MARKET SURVEYS</u>		
<u>Case Number</u>	<u>Annual Rental</u>	<u>Sq. Ft. of Space</u>
1	\$1,500,000	144,030
2	1,180,000	112,000
3	920,000	124,567
4	2,200,000	210,000
5	760,000	64,229

Note: These market surveys were conducted in the analysis of five lease prospectus cases as requested by the Senate Environment & Public Work Committee. (See Section V)

Chart 15

LEASE CASES REVIEWED

<u>Leases Reviewed</u>	<u>Annual Rental</u>	<u>Sq. Ft. of Space</u>
Case # 1	\$2,902,160	317,000
2	262,980	54,000
3	571,000	278,328
4	313,400	160,000
5	252,000	109,964
6	167,500	138,853
7	171,600	65,000
8	2,118,229	277,749
9	1,897,270	422,837
10	339,285	85,500
11	2,552,615	431,165
12	376,683	75,750
13	2,164,569	600,000
14	163,526	27,000
15	590,875	81,500
16	15,620	2,000
17	1,323,000	132,300
18	16,344	3,616
19	462,777	97,561
20	318,637	64,103
21	596,250	73,530

Note: Of the 21 leases mentioned above, the findings on nine of these leases reveal varying degrees of either mismanagement or possible improprieties and are being investigated further.

Chart 16

B. IDENTIFICATION OF VULNERABILITY AREAS

-Leasing Program identified major areas of vulnerability which include:

Lease acquisition - where we will inspect and analyze the development of space and lease requirements; market surveys; requests for offers; negotiations; and award decisions.

Lease administration - where we will inspect and analyze the lease rights; payments for utilities and services not provided by lessors; overtime payments; performance failures; and alteration contracts.

Sites program - where we will inspect and analyze the site selections and negotiations with owners and site occupants; and examine the payments to displaced persons.

-New Construction - identified areas most susceptible to fraud, waste, mismanagement, where we will inspect and analyze front loading on payment schedules; slanted contract requirements; critical path method of construction scheduling; tailored estimates; change orders; inadequate inspections; negotiated contracts; value management and phased construction.

-Architectural Engineering Services - identified areas where we will inspect and analyze Public Advisory Panel selections based on favoritism; professional affiliations and previous GSA awards to Public Advisory Panel member firms.

GSA Architectural Engineer Evaluation Teams - relating to affiliation with A/E firms considered; impartial use of selection criteria and skewed ratings and rankings.

Contractor Selections - relating to justification, selection over others recommended and external pressure to select.

-Construction Manager - identified areas relating to competition of CM evaluation committee including previous affiliation with firms selected; member scores; evaluation process used; and ratings and rankings; criteria used including price proposal factoring, favoritism and selection review based on any external pressure and/or selection over others recommended.

-Minor Repairs and Maintenance Contracts - identified areas where we will inspect and analyze contract development; bidding procedures; administrative procedures; inadequate inspections; and performance/delivery irregularities.

-Transportation and Public Utilities Service - identified vulnerability areas where we will inspect and analyze:

Motor Pool Operations - including: maintenance and repair costs; tire utilization; inventory control; gasoline/oil usage and control; credit card usage and control.

Moving and Storage Services - including: time and attendance records relating to office moves; controls including lists of available carriers; approving payments and review of weight receipts for shipments.

-Federal Supply Service - identified vulnerability areas where we will inspect and analyze the operations of self-service stores; storage warehouses controls; examination of purchase orders; and quality control methods and procedures.

C. INSPECTIONS PLANNING - FY 1980

-Developed action plans for FY 1980 inspections which outline priorities. These include:

- In the leasing programs, scheduling inspection of 200 leases, of which the majority are in excess of \$500,000/yr.; and/or leases over 50,000 square feet.

In the new construction/major conversions and renovation projects, inspection plans include examination of nine construction projects.

In the Public Buildings Service activities, the inspections of some 3,600 contracts awarded for repairs, alterations, maintenance, and the purchase of supplies and materials.

-Developed Transportation and Public Utilities Service inspections to include the inspection of four motorpool locations.

-Developed inspection plans in the Federal Supply Service area to include inspections of five self-service stores; one storage warehouse; and examination of some 10,000 purchase orders awarded by the Federal Supply Service.

VII. SPECIAL EFFORTS TO CONTROL FRAUD WASTE AND MISMANAGEMENT

We have conducted a number of broad range programs designed to analyze GSA operations to determine their susceptibility to fraud waste and mismanagement.

A. COMPREHENSIVE PLAN

Following an in-depth 4 month review of a variety of GSA operations, we drafted a plan for investigating and auditing 22 operational areas within GSA in order to detect the presence of fraud, waste and mismanagement. Implementation of this plan will take place in FY 1980.

B. GUARD, JANITORIAL AND MOVING CONTRACTS

We have commenced an investigation into the award and operation of guard, janitorial and moving contracts in federal buildings. With respect to guard and janitorial contracts, indications were received from regional investigation field offices that numerous private guard and janitorial contractors were engaging in similar schemes of fraudulent billing for non-provided services. A team of auditors, attorneys and investigators was formed to examine guard janitorial and moving contracts on a nationwide basis.

C. UTILITY REVIEW

A review is being conducted of all GSA leased buildings where space is also leased to commercial tenants. Investigation to date has disclosed that in some instances, GSA has paid for electrical service utilized by the commercial tenants and has not been reimbursed. This review will determine the extent of this problem within GSA leasing operations and seek to determine why such practices were not previously detected.

D. SUSPENSION AND DEBARMENTS

An investigation and audit revealed that a contractor was overcharging the Government for parts on a contract for the repair and alteration of airplane engines. Although, the contractor was required to keep a written procurement system and was prohibited from purchasing parts from an affiliate if such parts were available from normal commercial sources at lesser cost, one month after receiving the contract the contractor incorporated a second firm as purchasing agent and began billing GSA at inflated rates.

Evidence of the overcharges was presented to the Commissioner of Federal Property Resources Service. The Commissioner concluded that there was adequate evidence to suspend the parent company, the affiliate and the companies' president from contracting with GSA. After an evidentiary hearing, this suspension was sustained by the GSA Board of Contract Appeals. This was the first GSA suspension action in recent memory that did not involve a contractor who had previously been indicted or convicted in a criminal action.

E. ART IN ARCHITECTURAL REVIEW

This project involves the survey of all art acquisitions for federal buildings through GSA's Art in Architecture Program. In the past year there has been concern on the part of federal tenants and from the public at large with the types and costs of art being placed in federal buildings through this program. This project will determine how the artwork is selected and how the contracts for artworks are negotiated and administered. Particular attention will be given to determining if the government is receiving full value for monies expended.

F. SMALL BUSINESS ADMINISTRATION REVIEW

During an investigation of GSA contracting problems it became apparent that the agency's program for dealing with Small Business Administration (SBA) related matters was deficient. GSA contracting officers rarely, if ever, protested the size of any bidder, even when they had evidence that the bidder had exceeded SBA size standards. There was no method for determining which GSA contract areas were suitable for small business set-aides or for minority contractors. Bidders' lists were outdated.

In an effort to obtain data concerning the particular problems encountered by each GSA region and to inform the regions that we have in-house expertise in SBA-related matters, we sent a questionnaire on SBA-related matters to all GSA Regional Administrators and Heads of Services. We have received the answers to the questionnaire and are using them to develop a comprehensive program for dealing with SBA-related problems.

G. STOCKPILE DISPOSAL

A major area for potential loss to the government is in the area of stockpile disposal. We are currently undertaking to systematically examine stockpile disposal contracts with a view toward uncovering patterns of fraud or abuse in this program.

H. WHISTLE-BLOWERS HOTLINE

In January, 1979, a GSA Whistle-Blowers hotline was established. The phone numbers, in addition to a post office box number, have been extensively advertised by means of radio, TV and newspapers. Recently, a poster has been printed which will be displayed in all GSA installations. The office received approximately 100 pieces of mail, 87 referrals from GAO and 660 phone calls. All information is evaluated and forwarded to the appropriate office for action.

I. REVIEW OF FURNITURE MANUFACTURER

Following Senate hearings in which allegations of substantial fraud and abuse in GSA's contractual relationship with an office furniture manufacturer were raised, we have initiated a broad inquiry relating to those allegations and whether it is appropriate for GSA to continue to do business with that manufacturer. This inquiry is being conducted by an interdisciplinary team of auditors, investigators and attorneys within our office.

VIII. OTHER SUPPORTING OPERATIONS AND ACTIVITIES

A. RELATIONSHIP WITH OTHER GOVERNMENT AGENCIES

The importance of an effective relationship between us and the investigative arms of other federal, state, and local governments cannot be overemphasized. We have had very active relationships with the Department of Justice and the Federal Bureau of Investigations in the course of our criminal investigations. In addition to our contacts with these agencies, the following agencies have been contacted.

- Copies of our subpoena procedures were provided to the Department of Justice for dissemination to other Inspectors General. Subpoena procedures and investigative techniques were specifically discussed with the Offices of Inspectors General at the Department of Interior and the Department of Commerce.
- Investigative activities into contractor billing fraud was jointly conducted with agents of the Department of the Navy and the Department of the Air Force.
- Investigative techniques were coordinated with the Federal Bureau of Investigations and the Internal Revenue Service. Information concerning possible contractor violations of the Service Contract Act, 41 USC 351, were referred to the Department of Labor.
- Joint investigation into the area of fraud by moving companies under contract to the federal government is being established with other Offices of Inspector General.
- Substantial contact has been made with the Small Business Administration (SBA) concerning the enforcement of contractor size standards for small business set aside contracts. We filed three formal protests on contractor size standards with the SBA size appeals board. We are attempting to assist the SBA in the enforcement of size standards and the promulgation of uniform policies towards contractors regarding size standards.

B. EMPLOYEE TRAINING AND DEVELOPMENT

Over the past two years, numerous allegations of fraud, waste and mismanagement have surfaced against GSA. These allegations have pointed out the need for more training in fraud awareness and detection and more intensified training in investigative methods.

During the next fiscal year we will establish our own training office which will enable us to coordinate and rank training needs, evaluate courses and the results of such training. Following are highlights of our training during the reporting period.

- Training in the area of white collar crime was intensified. Training in all facets of procurement, white collar crime investigations, financial investigations, and other areas which have an impact on white collar crime have been taken by special agents and totaled about 2,744 man-hours. The training was conducted by GSA, Department of Justice, Internal Revenue Service, and Agency for International Development.
- We provided training in financial investigative techniques to agents in the Offices of Audits and Investigations as well as investigative personnel from the Department of Commerce, Department of Interior, Department of State and the Federal Trade Commission. Legal procedures were provided by the staff attorneys.
- Our Personnel attended training in investigative methods and procedures provided by the following agencies: Federal Bureau of Investigations, Department of Justice, Federal Law Enforcement Training Center, Internal Revenue Service.
- Training sessions in detection of fraud in the use of U.S. Government National Credit Cards were given by us to GSA employees and other Federal agency employees nationwide. A total of 364 persons from more than 22 Federal agencies attended 11 training sessions.
- We initiated a program whereby new employees to the agency are briefed concerning our mandate; the employee's responsibility to report irregularities, and GSA Standards of Conduct. It is believed referrals of criminal wrongdoing or blatant mismanagement will increase. In addition, it is felt that this program will promote employee integrity.
- GSA conducted courses designed to familiarize our employees in the diverse elements of procurement, and the unlimited number of special considerations and circumstances involved in procurement. There were also courses attended that familiarized employees with the accounting procedures used within GSA.

C. LIAISON WITH THE GENERAL ACCOUNTING OFFICE

Continual liaison is maintained with the General Accounting Office.

At the Central Office level, we have one individual assigned full time to this coordination function. Notification of all GAO initiatives concerning GSA is disseminated to the affected Heads of Services and Staff Offices as well as Regional Administrators. All GAO letters and reports are tracked to insure timely submission of replies. Audit division directors and field audit office directors consider scheduled or ongoing GAO audit efforts in scheduling internal audits within their jurisdiction.

IX. REPORT REGISTER
INTERNAL AUDITS

<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
54-6004-113	Report on Transportation Inquiry and Payment System and Related Aspects of Transportation Management	04/05/79
77-9118-099	Report on Proposition 13 - Its Effect on GSA Leases, Phase I, Public Buildings Service, Region 9	04/11/79
25-5061-PC-F	Second Followup - GAO Report on Improved Procedures Needed for Justifying Leased Acquisitions of Federal Buildings	04/16/79
54-8329-022	Review of Obligations Under Section 1311, Public Law 663 - Federal Buildings Fund - Fiscal Year 1978, Region 2	04/18/79
34-9148-077	Motor Pool Operations, Las Cruces, New Mexico	04/19/79
57-8331-113	Overtime Payments, Central Office	04/23/79
65-7191-044	Second Followup - Management Services Division, Region 4	04/24/79
74-6062-033	Management Controls Over New Construction Change Orders Region 3	04/27/79
54-8329-033	Review of Obligations Under Section 1311 Public Law 663 - Federal Buildings Fund Fiscal Year 1978, Region 3	04/27/79
54-8329-055	Review of Year-End Obligations - FY 78 (Section 1311) - Federal Buildings Fund Region 5	04/30/79

REPORT REGISTER
INTERNAL AUDITS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
54-8091-013	Accelerated Yearend Spending, Federal Buildings Fund, Fiscal Year 1977	05/03/79
74-9089-099	Review of Selected Contract Awards, Region 9	05/07/79
34-9152-044-F(1)	Second Followup - Interagency Motor Pool Operations, Miami, FL	05/08/79
64-9126-113	Administrative Procedures and Practices of the Federal Mine Safety and Health Review Commission	05/08/79
64-9188-033	Administrative Procedures and Practices of the United States Metric Board	05/08/79
64-8270-113	Administrative Procedures and Practices of the U.S. Commission on Civil Rights	05/09/79
34-8052-088-F(1)	Followup - Motor Pool Operations, Grand Junction, Colorado, Reg. 8	05/09/79
49-9131-077	Review of Surplus Depot Stock Items	05/15/79
77-9364-066	Letter Report on Wall Mural and Personnel Office, Bureau of Prisons and Parole Commission, KCI Bank Building	05/16/79
87-9360-113	Letter Report on Review of ADTS Procedures to Monitor TSP Contracts	05/22/79
63-9116-113a	Interim Report - Security over Computer Operations in the National Capital Region Needs to be Improved	05/31/79

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REPORT REGISTER
INTERNAL AUDITS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
54-8329-088	The Validity of Obligations Totaling \$512,923 was Questionable for Fiscal Year 1978 in the Federal Buildings Fund, Region 8	06/07/79
72-9365-044	Report on Need for Improvement in Administration of Cost Reimburse- ment Incentive Type Contracts - Region 4	06/13/79
55-9191-113	Report on Preliminary Review of Credit Card Accounting and Reporting System (CARS, BC-41)	06/19/79
81-9127-113	Report on the Selection Process Conducted for TRIPS	06/20/79
32-9175-113	Survey of the Special Programs Division, Federal Supply Service	06/22/79
45-9337-113	Letter Report on Unannounced Physical Inventory of Morphine Sulphate and Crude Gum Opium Stored at the U.S. Bullion Depository, Fort Knox, Kentucky	06/25/79
57-9186-033	Interim Report on Cash Receipts on Stockpile Sales	06/27/79
60-9082-100	Report on Audit of Office of Business Affairs, Region 10	06/29/79
85-9222-113	Report on Redistribution and Reutilization of ADP Equipment	06/29/79

REPORT REGISTER
INTERNAL AUDITS

<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
34-9146-044	Interagency Motor Pool Operations, Cape Kennedy, Florida, Motor Pool	07/03/79
57-9186-033	Second Interim Report on Cash Receipts on Stockpile Sales	07/10/79
32-5020-011-F(4)	Regional FSS Procurement Practices	07/18/79
49-9135-055	Ways to Improve Oversight Over Donated Personal Property to Help Prevent Unauthorized Uses	07/19/79
54-8273-044-F(1)	First Followup on Processing Vouchers for Payment, Region 4	07/19/79
91-7249-113a	Limited Review of Self-Service Store Operations, Memphis, TN	07/20/79
34-9143-022	Need for Improved Administrative Procedures in Motor Pool Operations, San Juan, Puerto Rico	07/23/79
91-7249-044d	Limited Review of Self-Service Store Operations, Memphis, TN	07/23/79
32-9348-088	Region 8 Should Reevaluate Method of Procuring Fire Fighter's Clothing	07/24/79
32-8268-011-F(1)	Followup of Inventory Management - Phase I	07/25/79
34-9145-033	Baltimore Interagency Motor Pool Operations	07/25/79
74-8202-044-F(2)	Second Followup - Review of Change Orders on the Richard B. Russell Federal Building, Contract No. GS-04B-16375	07/25/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
34-8052-099-F(1)	One Audit Recommendation not Implemented - Oakland Interagency Motor Pool, Alameda, California (1st followup)	07/26/79
77-8417-099	\$370,000 In Improper Payments to Lessor at 215 Fremont Street, San Francisco, California, Region 9 Audit of Initial Tenant Alterations in Leased Space	07/31/79
35-9137-033	Report on Limited Review of Self-Service Store Operations	07/31/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
35-8011-011-F(1)	Limited Review of Self-Service Store Operations, Manchester, NH	08/01/79
69-7194-116-F(1)	Followup on Recommendations - Audit of Hoover Library, West Branch, Iowa	08/03/79
76-8264-044-F(1)	Audit Recommendation Not Implemented, Reconciliation of Budget Activity 53 (Rental of Space), First Followup	08/06/79
55-7084-066-F(1)	Followup - Telephone Inventory Accounting System, Region 6	08/14/79
31-8159-077-F(1)	Followup - Shipment Release Procedures	08/15/79
64-9287-113	Administrative Practices and Procedures of the Committee for the Purchase from the Blind and Other Severely Handicapped Could Be Improved	08/15/79
34-9331-044	The Tampa Motor Pool Needs to Improve the Administration of Repair Work, Region 4	08/16/79
54-9288-077	Review of Selected Payroll Payments, Region 7	08/16/79
52-9180-066	Interim Report on Review of Payments to Vendors for Warehouse Items	08/17/79
35-8306-011-F(1)	Limited Review of Boston Self-Service Store	08/21/79
35-9330-088	Region 8 Should Evaluate Need for Self-Service Store at Fort Douglas, Utah	08/21/79
32-6088-066-F(1)	Followup - Automated Delivery Order Systems for Nonstock Items	08/24/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
64-9477-113	Administrative Practices and Procedures of the National Commission on Air Quality Could Be Improved	08/24/79
77-9282-022	Short Form Report - GSA Leasing Transactions - VIP Club Hotel	08/28/79
65-8129-088-F(1)	Followup - Regional Management Services Division, Region 8	08/28/79
35-9136-022	Self-Service Store Operations in San Juan, Puerto Rico Should Be Improved	08/29/79
74-8179-044-F(2)	Two Audit Recommendations Not Implemented, Construction of Federal Correctional Institution, Talladega. Alabama	08/29/79
54-8151-022-F(1)	Followup - Administration of Travel	08/30/79
64-9472-113	Administrative Practices and Procedures of the Presidential Commission on World Hunger Could Be Improved	08/30/79
21-6056-EGC	Negotiated Sales of Stockpile Industrial Diamonds	08/31/79
25-8064-A-F	Followup on GAO Audit Report - The General Services Administration Consumer Information Center	08/31/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
54-9185-088	Review of Overtime Payments, Region 8	09/04/79
49-9337-077	Oklahoma State Agency for Surplus Property Should Recall Dangerous Military Vehicles	09/12/79
32-8268-088-F(1)	Followup of Recommendations Contained in Audit of Inventory Management - Phase I, Federal Supply Service, Region 8	09/21/79
54-7052-066-F(1)	Followup - Payroll Operations	09/21/79
35-9140-077	Conduct of Austin Self-Service Store Officials Warrants Disciplinary Action	09/24/79
34-9334-077	Management Improvements Needed at Houston Motor Pool	09/26/79
31-9132-033	Improving Integrity of Inventory Records, Federal Supply Service, Region 3	09/27/79
53-7192-100-F(1)	Followup on Recommendations Contained in Audit of Imprest Fund and Cashier Operations, Region 10	09/28/79
73-9214-033	Improving Procedures for Awarding and Administering Guard Contracts	09/28/79
74-9215-100	Interim Report on Mismanagement of Construction Contracts Indicates Need to Rescind Contracting Officer's Authority	09/28/79

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<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
25-9055-044	Report on Final (First Year) Cost Plus Award Fee Contract, Custom Janitorial Service, Social Security Building, Birmingham, Alabama, Contract No. GS-04B-16714	04/02/79
26-9338-044	Report on Price Proposal for Cleaning Services, Richard B. Russell Federal Office Building, Superb Maintenance Service, Inc.	04/03/79
13-9310-055	Report on Preaward Evaluation of Proposed Overhead Rate, Construction Economists Collaborative, Inc. Proposal No. GS-05BC-90431,	04/05/79
23-8008-113	Report on Audit Relative to Price Reduction and Defective Pricing, Acme Visible Records, Inc. Contract Nos. GS-00S-33044 (Neg.) GS-00S-06815 (Neg.) GS-00S-66124 (Neg.)	04/05/79
29-9261-100	Report on Preaward Evaluation of Pricing Proposal, Decor Maintenance Company, Inc., Contract No. GS-10-B-50182	04/06/79
16-8317-032	Report on Claim for Construction Change, American Bridge Division of United States Steel Corp., Subcontractor to Joint Venture of United States Steel Corp., American Bridge Division, Owens-Corning Fiberglas Corp. and Wolff & Munier, Inc., Contract No. GS-00B-02839	04/09/79
23-9090-114	Report on Review of Price Reduction and Defective Pricing, Saxon Business Products, Inc., Contract Nos. GS-00S-33962 and GS-00S-45212	04/12/79

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<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
12-8018-033	Report on Final Audit of Construction Coordination Contract, McCloskey and Company, Inc., Contract No. GS-00B-00923	04/16/79
26-8401-033	Report on Audit of Cafeteria Operations, Drug Fair of D.C., Inc., Contract No. GS-03C-7140901	04/19/79
22-8221-088-D	Report on Review of Contractor's Billings, PRI Services, Inc., Contract No. GS-08S-32764	04/17/79
16-9211-100	Report on Preaward Evaluation of Change Order No. 24, Modern Construction, Inc., Contract No. GS-10B-E-02014-24	04/20/79
22-9227-099	Report on Time and Material Contract, Don's Service, Contract No. GS-09W-70237	04/24/79
16-8353-032	Report on Claim for Construction Change, American Bridge Division of United States Steel Corp., Subcontractor to Joint Venture of United States Steel Corp., American Bridge Division, Owens-Corning Fiberglas Corp. and Wolff & Munier, Inc., Contract No. GS-00B-02839	04/25/79
12-7287-033	Report on Interim Audit of the Construction Management Contract, Parametric, Inc., Contract No. GS-03B-69008 (NEG)	04/26/79

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<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
13-9311-055	Report on Preaward Evaluation of Proposed Overhead Rate, Teng & Associates, Inc., Proposal No. GS-05BC-90423	04/27/79
13-9012-055-D	Report on Preaward Evaluation of Proposed Overhead Rate, Kratt, Lachecki, Myers & Solberg, Inc., Proposal No. GS-05BC-90428	04/27/79
25-9046-055	Final Audit of Cost Plus Award Fee Contract Clean Sweep, Inc. Contract No. GS-05BB-41768 For the Period July 28, 1976 Through October 27, 1977	04/27/79
25-9047-055	Final Audit of Cost Plus Award Fee Contract Twin City Maintenance, Inc. Contract No. GS-05BB-41769 for the Period July 14, 1976 thru January 14, 1978	04/27/79
13-9313-055	Preaward Evaluation of Proposed Overhead Rate Centrum Architects, Inc. Proposal No. GS-05BS-90426	04/30/79
13-9315-055D	Evaluation of Specific Rate Data Schooley Cornelius Associates	04/30/79
26-9346-066	Review of Lessor's Operating Costs, H&H Rolla, Inc., Lease No. GS-06B-13405	04/30/79
26-9350-099	Lease Escalation Proposal Pacific News Building Associates Lease No. GS-09B-76955	04/30/79

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<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
25-9096-044	Report on Final (Third Year) Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building, U.S. Post Office and Courthouse, Rome, Georgia, Contract No. GS-04B-16240	04/24/79
13-9309-044	Report on Preaward Evaluation of Supplemental A-E Proposal, Chrisman, Miller, Wallace, Inc., Supplemental A-E Services, State of Kentucky, Contract No. GS-04B-79708	04/26/79
13-9011-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Crouch and Adams, Inc., Supplemental A/E Services, State of Tennessee, Contract No. GS-04B-79715	04/27/79
25-9241-044	Report on Final (First Year) Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building & U.S. Courthouse, Atlanta, Georgia, Contract No. GS-04B-16886	04/27/79
25-9094-044	Report on Final (First Year) Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Building, Louisville, Kentucky, Contract No. GS-04B-16711	04/30/79

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<u>Report No.</u>	<u>Title</u>	<u>Date of Report</u>
12-9202-011	Lasker-Goldman Corp., et al, Joint Venture Construction Manager, Contract No. GS-01B-71443	05/01/79
28-9234-113-D(a)	Preaward Evaluation of Revised Pricing Proposal, Science Applications, Inc., Solicitation No. GSC-CDPS-S-00011-N-6-12-78	05/01/79
24-9343-112	Report on Contractor's Qualifica- tions under Walsh-Healey Public Contracts Act, FRN Tool & Design, Inc.	05/08/79
23-8144-099	Report on Defective Pricing, Sony Corporation of America, Contract No. GS-09B-37054	05/08/79
24-9343-112	Report on Contractor's Qualifications Under Walsh-Healey Public Contracts Act, FRN Tool & Design, Inc.	05/08/79
16-9260-066	Report on Preaward Evaluation of Change Order Proposal, Albers Construction Company, Inc., Contract No. GS-06B081150	05/10/79
23-8230-094	Accounting Survey of Custom Janitorial Service, Forest Park, GA	05/10/79
28-9153-022	Report on Change Order for Telephone Installation, Teltronics Services, Inc., Contract No. GS-02S-29880	05/10/79
14-9117-044	Report on Audit of Delay Claim, Whitehead Electric Company, Federal Law Enforcement Training Center, Glynco, Georgia, Contract No. GS-04-B-16968	05/11/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
25-9098-044	Report on Final Audit of Cost Plus Award Fee Contract, Custom Janitorial Service, Federal Law Enforcement Training Center, Glynco, Georgia, Contract No. TCTC-76-3	05/11/79
26-9356-044	Report on Preaward 8(a) Guard Contract, Price Proposal for Protection and Patrol Services, Metropolitan Miami, Florida, G. R. Rankin Security Service Corp., Durham, North Carolina	05/11/79
29-9342-118	Letter Report on Audit of Financial Condition, American Western Corp., Contract No. GS-07S-04881	05/11/79
14-9123-033	Report on Claim for Increased Construction Management Fees, Turner Construction Company, Construction Manager, Contract No. GS-00B-03495	05/14/79
21-9109-099-D	Report on Evaluation of Price Proposals, Rapicom Incorporated, A Subsidiary of Ricoh Co., Unlimited (DCAA)	05/14/79
21-9168-113	Letter Report on Preaward Review of Qualification of Bidder Under Walsh-Healey Public Contracts Act, Automated Systems, Inc.	05/17/79
13-9012-044	Report on Preaward Evaluation of Rates, Gantt/Huberman Associates, Supplemental A/E Services, North Carolina	05/21/79
16-9352-066	Report on Evaluation of Change Order Proposal, Albers Construction Company, Inc., Contract No. GS-06B-81100	05/23/79
16-9353-066	Report on Evaluation of Change Order Proposal, Hoel-Steffen Construction Company, Contract No. GS-06B-81101	05/23/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
24-9233-113	Report on Evaluation of Termination Settlement Proposal, Center for Governmental Responsibility, University of Florida, Contract No. GS-00S-92037	05/23/79
28-9339-113-D	Report on Preaward Evaluation of Price Proposal, Trak Systems, Division of Trak Microwave Corp., Tampa, Florida	05/23/79
13-9292-033	Report on Preaward Evaluation of A-E Pricing Proposal, E-B-L Engineers, Inc., Contract No. GS-03B-89022	05/25/79
25-9161-110 25-9162-110 25-9163-110	Report on Final Audit of Cost Plus Award Fee Contracts, Nash Janitorial Services, Inc., Contract Nos. 03C6138501(Neg.), 03C6143701(Neg.), and 03C8086701(Neg.)-2	05/25/79
26-9256-055	Report on Lease Escalation Proposal, Terrydale Management Corporation, Lease No. GS-05BR-11527	05/28/79
13-9305-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Joyce, Pearson & Prout, Supplemental A/E Services, State of Alabama	05/29/79
21-9347-055	Preaward Evaluation of Pricing Proposal, Kennedy Contracting Co., Inc., Proposal No. 5FPI-01-78-128	05/29/79
26-9372-099	Report on Lease Escalation Proposal, Tilford and Tilford, Lease No. GS-09B-75778	05/29/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
16-8286-032	Report on Claim for Construction Change, Wolff & Munier, Inc., Subcontractor to Joint Venture of United States Steel Corp., American Bridge Division, Owens-Corning Fiberglas Corp., and Wolff & Munier, Inc., Contract No. GS-00B-02839	05/31/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
13-9304-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Tiller, Butner, Rosa, Supplemental A/E Services, State of Alabama	06/01/79
13-9314-055	Report on Preaward Evaluation of Proposed Overhead Rate, Kingscott Associates, Inc., Proposal No. GS-05BC-90425	06/01/79
22-9271-044	Report on Requirement Type Contract, Repair and Maintenance of Typewriters, Southern Business Systems, Inc., Troy, Alabama Contract No. GS-04W-70454	06/01/79
12-8424-033	Report on System Survey and Initial Audit of Construction Management Contract, Turner Construction Company, Contract No. HEW 100-76-0050	06/05/79
13-9376-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Jova/Daniels/Busby Incorporated, Supplemental A/E Services, State of Georgia	06/05/79
21-9273-113-D	Report on Evaluation of Price Proposal, Golden Oak, Inc. Vernon, California, Solicitation No. FEFP-C4-0013-A-4-7-78	06/05/79
13-9009-044	Preaward Evaluation of Pricing Proposal, Barrett, Daffin, and Carlan, Inc., Contract No. GS-04B-79704	06/08/79
13-9010-044	Preaward Evaluation of Pricing Proposal, Stottler, Staff & Associates, Contract No. GS-04B-79703	06/08/79

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21-9277-119	Letter Report on Qualifications as Regular Dealer under Walsh-Healey Public Contracts Act, Keith C. Ferguson Co., Inc.	06/12/79
14-9196-033	Report on Audit of Claim for Increased Costs, John J. Kirlin, Inc., Contract No. GS-03B-78120	06/13/79
13-9361-033	Report on Preaward Evaluation of A-E Pricing Proposal, Sherertz, Franklin and Shaffner, et al, Joint Venture, Contract No. GS-03B-88043/89015	06/19/79
26-9172-033	Report on Lease Escalation Proposal, 320 Walnut Company, Lease No. GS-02B-15767	06/19/79
13-9308-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Supplemental A/E Services, Luckett & Farley, State of Kentucky, No. GS-04B-79707	06/21/79
13-9375-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Millkey & Brown Associates, State of Georgia, GS-04B-79705	06/21/79
23-8234-112	Report on Price Reduction and Defective Pricing, Philips Business Systems, Inc., Contract Nos. GS-00S-32319, GS-00S-06631, and GS-00S-43123	06/21/79
13-9008-044	Report on Preaward Evaluation of Proposed Rates, Supplemental A-E Services, Conizaro Trigiani - Walters & Busby (JV), State of Mississippi	06/22/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
13-9381-044	Report on Preaward Evaluation of Supplemental A/E Proposal, Supplemental A/E Services, Yeates, Gaskill, Rhodes, State of Tennessee, No. GS-04B-79714	06/22/79
26-9169-033	Report on Audit of Lease Escalation Proposal, Foxcroft Square Pavilion, Inc., Lease No. GS-03B-6297	06/22/79
13-9363-055	Report on Preaward Evaluation of Pricing Proposal, Schirmer Engineering Corporation, Proposal No. GS-05BC-90430	06/25/79
21-9238-119-D	Report on Evaluation of Price Proposals, Dataproducts New England, Inc., A Subsidiary of Dataproducts Corporation	06/25/79
23-9259-119	Report on ROBSAC Industries, Inc., Contract No. GS-00S-69206	06/26/79
14-9344-088	Report on Audit of Contract Claim for Delays in Performance, Jack Cillessen Contractor, Inc., Contract No. GS-08B-11211	06/27/79
13-9013-044	Report on Preaward Evaluation of Supplemental A/E Proposal, McGee, Scovil & Rairden, Supplemental A/E Services, State of North Carolina, No. GS-04B-79711	06/28/79
22-9154-099	Report on Time and Material Contract, T. D. Ex. Enterprises, Contract No. GS-09W-80101, for the period February 1, 1978, through January 31, 1979	06/28/79
23-7181-022	Report on Price Reduction for Defective Pricing Data, Todd-Phelps Sporting Goods Mfg. Corp., Contract Nos. GS-02S-28993 and GS-02S-28573	06/28/79

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29-9272-055	Claim for Increased Costs, Rock Moving and Storage Company, Contract No. GS-05T-563	06/27/79
26-9275-100	Preaward Evaluation of Pricing Proposal, Coast Janitorial Service, Inc., Contract No. GS-10B-50281-01	06/29/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
26-9367-022	Report on Audit of Lease Escalation Proposal, Young Women's Christian Association, Gloversville, NY Lease No. GS-02B-17979	07/02/79
13-9296-011	Report on Preaward Evaluation of Labor and Overhead Rates, Cannon Design, Inc., et al Joint Venture	07/03/79
14-8165-055(a)	Report on Evaluation of Claim for Extended Overhead, Tishman Realty & Construction Co., Inc. Contract No. GS-00B-01141	07/10/79
14-9204-055	Report on Claim for Increased Costs, G&M Electrical Contractors Co., Contract No. GS-05BC-81418	07/12/79
16-9359-113-D	Report on Evaluation of Price Proposal, CM Associates, Inc., Contract No. GS-03B-79040	07/12/79
21-9371-119-D	Report on Evaluation of Price Proposal, Inter-Con Security Systems, Inc.	07/13/79
17-9450-044	Report on Price Proposal for Landscaping and Paving (Part II), Polote Builders, Inc., Federal Correctional Institution, Talladega, Alabama	07/16/79
14-9345-033	Report on Claim for Increased Costs, Marvaco, Inc., Contract No. 12-14-1001-1012	07/17/79
26-9258-022	Report on Compliance with License Agreement, Army Pictorial Center, Queens, N.Y.	07/17/79
13-9307-044	Report on Preaward Evaluation of Proposed Rates, Supplemental A-E Services, Rosenblum & Assoc. Architects, Inc., State of South Carolina	07/18/79

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16-9197-033	Report on Evaluation of Value Engineering and Design Change Order Proposals, A. A. Beiro Construction Company, Inc., Contract No. GS-00B-03035	07/20/79
26-9484-099	Report on Lease Escalation Proposal, California State Automobile Association, Lease No. GS-09B-75262	07/23/79
16-9466-077	Report on Preaward Evaluation of Change Order Proposal, J. A. Jones Construction Company, Contract No. GS-07B-30505	07/24/79
17-9380-088	Report on Preaward Evaluation of Pricing Proposal, Northwest Piping Inc., Project No. R-ND-77-084	07/27/79
17-9362-033	Report on Preaward Evaluation of Pricing Proposal, Buckner's Landscaping Contractors Inc., Contract No. GS-03B-78051 "NEG"	07/30/79
26-9358-033	Report on Lease Escalation Proposal, General Accident Fire and Life Assurance Corp., Ltd., Lease Nos. GS-03B-6538 and GS-03B-6547	07/30/79
16-9458-055	Report on Preaward Evaluation of Change Order Proposal, Jetco, Ltd, Subcontractor to J. L. Simmons Co., Inc., Contract No. GS-05BC-81802, Proposal No. CE 5040	07/31/79
26-9378-022-D	Report on Preaward Proposal Evaluation, See Clear Maintenance Corp., Bronx, New York, Solicitation No. GS-02B-19425-01 (NEG)	07/31/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
22-9488-088	Report on Accounting System Survey, Denver Business Machines, Repair and Maintenance Contracts, Nos. GS-8DPR-80078 and GS-8DPR-80047	08/03/79
25-9279-044	Report on First Year Audit of Cost Plus Award Fee Contract, American Master Cleaning Systems, Inc., IRS Center, Chamblee, Georgia, Contract No. GS-04B-16870	08/06/79
26-9366-022	Report on Lease Escalation Proposal, Vineland Construction Company, Vineland, New Jersey, Lease No. GS-02S-17959	08/06/79
18-9494-044	Report on Evaluation of Termination Settlement Proposal, Intraspace Designers, Inc., Contract No. GS-03B-76902	08/08/79
26-9377-099-D	Report on Evaluation of Price Proposal, Stovall's Security Service	08/09/79
12-9206-055	Report on Final Audit of Cost Reimbursable Contract, Turner Construction Company, Contract No. GS-00B-00903	08/09/79
21-9436-115	Preaward Evaluation of Pricing Proposal, Diebold, Incorporated, Hamilton, Ohio, Solicitation No. FCFO-C1-0115-N-7-20-79	08/10/79
25-9049-032	Cost Plus Award Fee Service Contracts, Kleen-Rite Corp., Contract Nos. 03C6100001(NEG), 03C6138401(NEG)-2, and 03C70893(NEG)-3	08/20/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
14-9193-033	Preaward Evaluation of Change Order Proposal, John J. Kirlin, Inc., Contract No. GS-00B-02730	08/20/79
16-8405-033	Preaward Evaluation of Change Order Proposal, Marvaco, Inc., Contract No. GS-03B-61071	08/20/79
16-9370-022	Claim for Construction Change, Trataros Painting and Construction Corp., Contract No. GS-02B-77266	08/21/79
18-9503-099	Termination Settlement Proposal, Prototype Incorporated	08/21/79
22-9060-100	Time and Material Contract Billings, Emerson G. M. Diesel, Inc., Contract No. GS-10W-85725	08/21/79
27-9054-117	Price Reduction/Defective Pricing Audit, Texas Instruments, Inc., Contract No. GS-00C-01108	08/22/79
14-9243-033	Claim for Increased Costs. John J. Kirlin, Inc., Contract No. GS-03B-78120	08/23/79
17-9467-088	Preaward Evaluation of Pricing Proposal, J. A. Walker Company, Project No. R-CO-78-042	08/24/79
17-9495-088	Preaward Evaluation of Pricing Proposal, J. A. Walker Company, Project No. R-CO-78-050	08/24/79
22-9499-066	Time and Material Contract, McVay Office Machines, Contract No. GS-6DPR-90041	08/24/79
22-9498-066	Time and Material Contract, Anderson Mechanical Services, Inc., Stillwell, Kansas, Contract No. GS-06W-01236	08/27/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
25-9508-044	Price Proposal for Cleaning Services, I.R.S. Service Center & Warehouse, Mr. Klean's Janitor & Maintenance Service, Inc.	08/27/79
26-9486-113-D	Evaluation of Initial Pricing Proposal, Computer Sciences Corporation, Falls Church, VA Solicitation RFPP-PF-79-01	08/27/79
17-9490-088	Preaward Evaluation of Pricing Proposal, Ortega Electric Company, D/B/A Holt Electric Company, Project No. R-CO-78-150	08/28/79
21-9437-115	Preaward Evaluation of Pricing Proposal, Schwab Safe Company, Inc., Lafayette, Indiana Solicitation No. FCFO-C1-0115-N-7-20-79	08/29/79
14-8387-022	Interim Audit of Suspension/Delay and Change Order Claim, Lepeck Construction Corp., Contract No. GS-02B-17187	08/31/79

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<u>Number</u>	<u>Title</u>	<u>Date of Report</u>
16-9445-033	Preaward Evaluation of Change Order Proposal, Hill International, Inc., Contract No. GS-00B-2225	09/12/79
16-9448-044	Interim Evaluation of Change Order Pricing Proposal, Dawson Construction Company, Inc., Strom Thurmond Federal Building and U.S. Courthouse Columbia, South Carolina, Contract No. GS-04B-16750	09/12/79
26-9532-077	Preaward Evaluation of Firm Fixed Price Janitorial Services Contract, Roadrunner Sanitary Supplies and Janitorial Service, Contract No. GS-07B-20706	09/13/79
16-9021-055(a)	Evaluation of Addition/Deletion Change Order Pricing, G&M Roofing and Sheet Metal Company, Contract No. GS-05BC-81743A (NEG)	09/13/79
13-9540-033	Preaward Evaluation of A-E Pricing Proposal, Leo A. Daly, Contract No. GS-03B-88081-89016	09/14/79
25-9492-099-D	Evaluation of Price Proposal, Quality Building Maintenance Co.	09/14/79
13-9496-033-D	Preaward Evaluation of A-E Pricing Proposal, Harry Weese and Associates, Ltd., Contract No. GS-03B-99020/99036	09/17/79
16-9447-044	Preaward Evaluation of Change Order Pricing Proposal, Dawson Construction Company, Inc., Strom Thurmond Federal Building and U.S. Courthouse, Columbia, South Carolina, Contract No. GS-04B-16750	09/17/79

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16-9007-022(A)	Claim for Construction Change, Kalisch-Jarcho, Inc., Subcontractor to the P. J. Carlin Construction Co., Inc., and Atlas Tile and Marble Works, Inc. (Joint Venture) Contract No. GS-02B-16,835, Change Order No. 166	09/18/79
16-9007-022(B)	Claim for Construction Change, Zwicker Electric Co., Inc., Subcontractor to the P. J. Carlin Construction Co., Inc., and Atlas Tile and Marble Works, Inc., (Joint Venture), Contract No. GS-02B-16835 Change Order No. 166	09/18/79
21-9493-112	Preaward Evaluation of Price Proposal, Itek Graphic Products, Solicitation No. FPHP-A-75103 (Renewal No. 2)	09/21/79
25-9491-099-D	Evaluation of Price Proposal, Castle Instant Maintenance, Inc.	09/18/79
17-9200-033	Preaward Evaluation of Pricing Proposal, G&M Construction Corp., Contract No. GS-03B-78061 "NEG"	09/26/79
13-9316-066	Preaward Evaluation of Pricing Proposal, Smith and Boucher, Inc.	09/27/79
26-9513-099-F	Followup on Review of Lease Escalation Proposal, F. M. Swatara Co., Lease No. GS-09B-73487, Carson CA	09/27/79
13-9530-033	Preaward Evaluation of A/E Pricing Proposal, The E/A Design Group, Chartered, Contract No. GS-03B-88125/89020	09/28/79
16-9195-033	Preaward Evaluation of Change Order Proposal, The George Hyman Construction Co., Contract No. GS-00B-01331	09/28/79

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21-9435-115	Preaward Evaluation of Proposed Unit Prices, The Mosler Safe Co., Solicitation No. RFP FCFO-C1-0115-N-7-20-79	09/28/79

